

KELOWNA GOSPEL **kgf** FELLOWSHIP CHURCH

Minutes 2023 ANNUAL GENERAL MEETING April 2, 2023

1. Chair Welcome & Prayer

12:00 pm. The Chair, Jassie Kakoschke (JK) welcomed the congregation.

She observed that the AGM is our business meeting for the year. We are a legal society in BC and this is our annual business meeting. It is also a celebration. We look back and celebrate great things and look forward to 2023. She introduced the current Board members: Andrew Labun (Secretary), Bernie Pankonin (Trustee), Paul Nicholson (HR), Chris Hendricks (Treasurer), Heidi Myers (Missions), Betty Urness (Vision and Spiritual Direction (VSD)), Neil Dawes (VSD), Nancy Tordiffe (VSD), and Irene Dyck (VSD)

2. Lead Pastor Presentation (Pastor Shawn Klassen)

He expressed appreciation for the welcome extended to him by the staff and congregation. There is freshness at KGF and we are ready to build.

- a. He would like to see 80% or more of KGF people in small groups. Small groups are where we are known and loved anyway. KGF needs small group leaders and will help walk with people to become ready for this role.
- b. He plans to establish strategies to reach our community. It is no accident that we are here. He would like to offer things that are beneficial to our cities (e.g. courses on marriage, parenting skills).

3. Call to order 12:16 pm.

The Chair explained that on-members are allowed to speak but not to vote. Voting is by holding up orange cards to be counted by the designated vote-counters.

There were 107 (97 members) present. The number of members, mentioned at the most recent Board meeting, was 217 constituting a quorum.

4. Agenda Approval (Motion A)

MOTION: To adopt the 2023 AGM Agenda *as revised* v2. ^[1]_[SEP]

Moved by: Chris Siebring **Seconded by:** Ken Fell

Discussion:

Carried.

5. 2022 AGM Minutes Approval (Motion B)

MOTION: To approve the 2022 AGM Minutes as presented.

Moved by: Sandy Campbell **Seconded by:** Heather Wilson

Discussion:

Carried.

6. Congregational Meeting Minutes Approval -- October 30, 2022 (Motion O)

MOTION: To approve the October 30, 2022 Congregational Meeting Minutes as presented.

Moved by: Robert Bruce **Seconded by:** Pat Siebring

Discussion:

Carried.

7. Business Arising

a. Administrative Exceptions (Motion C; *Motion N*)

JK owned delaying the AGM to 92 days after the year end to avoid holding the AGM in Spring Break. Also, there were only 12 days of notice of the Agenda. If we don't carry that motion, then we have to go away and return in a couple of weeks.

MOTION: by way of a special resolution, to authorize the following administrative exceptions to facilitate this Annual General Meeting: a) the 2023 AGM to occur 92 days (instead of 90 days) after the fiscal year-end date; and b) 2023 AGM agenda and notice of resolutions to be provided 11 days (instead of 21 days) prior to the 2023 AGM. ^[11]_{SEP}

Moved by: Alodene Lewis **Seconded by:** Sandra Robertson

Discussion:

Henry Dyck; Is this for this year or a permanent change?

JK: This year only.

Carried.

MOTION: By way of a special resolution, to authorize the list of proposed resolutions for the 2023 AGM, as revised v2.

Moved by: Chris Siebring **Seconded by:** Eric Wiens

Discussion:

Carried.

b. Membership Policies

i. Housekeeping (Motion D)

MOTION: to revoke the following Membership Policies: a) M2011-01 Mission Statement and b) M2015-01 The Way Forward.

Moved by: Andrew Labun **Seconded by:** Robert Bruce

Discussion:

AL: Clarification that only the Mission Statement policy is to be revoked, not the Vision and Values statements, which were mistakenly included in the courtesy policy package presented at the meeting. A previous AGM made the Mission Statement an article in the Constitution, so its existence as a policy is redundant and that policy should be revoked. This does not alter the Mission statement as an article in the Constitution. Also, the church's situation has changed substantially since The Way Forward was adopted and we can't actually follow it.

Howard Davidson: Are we fiddling with minor issues, are we wasting our time with crossing the t's and dotting with i's?

Bernie Siebring: I see nothing wrong with redundancies.

AL: Why avoid redundancy? Retention of policies that we don't follow is a legal concern.

JK: We want to do things as right as possible and we want to make sure we are above reproach.

Devon Scollon: Where do we find the policies?

TR: Ask for a copy from the office

Gil Davidson: Just to clarify that the vote is just for the redundancy.

AL: These policies have to be discussed at this meeting.

Ray Mailman: Could we define what a policy is?

Sandra Robertson: A policy, as defined in the context of a society, is what we as an organization are obliged we follow. It sets out how we do our operations. It is how the church carries things out.

Carried.

ii. Staff Privacy (Motion E)

MOTION: To accept the proposed revisions to the Membership Policy M2013-01 Salary Presentation at the Annual General Meeting.

Moved by: Andrew Labun **Seconded by:** Crystal Dies

Discussion:

Gil Davidson: I prefer to keep the status quo. Privacy concern is not a legal issue. You can go online and see what your doctor's salary is.

Carried.

iii. Board Accountability (Motion F)

MOTION: To adopt the new Membership Policy M2023-01 Nomination & Discernment Committee.

Moved by: Andrew Labun **Seconded by:** Gil Davidson

Discussion:

Previously the Board made the nominations to the Board. The Board's Policy Review Committee is recommending that it should be a Membership Policy. The Board should not be nominating its own nominators.

Carried.

c. Future Facilities Replacement Fund Supplement (Motion P)

MOTION: To approve an increase of the funds set aside annually in the Future Facilities Replacement Fund (FFR) from the Operating Budget, from \$15,000 to \$20,000, effective immediately. These funds are restricted for the purposes of capital expenses related to replacing or upgrading facility equipment such as the roof, HVAC equipment, and the parking lot, as originally resolved at the 2015 AGM (8. Budget, item k.)

Moved by: Bernie Siebring **Seconded by:** Robert Bruce

Discussion:

JK: Inflation is real, this number has been \$15,000 for many years.

Carried.

8. Reports

a. 2022 Accountant's Financial Statements (Motion G)

MOTION: To accept the 2022 Accountant's Financial Statements as presented.

Moved by: Chris Siebring **Seconded by:** Lisa Klassen

Discussion:

Mel Newth: My copy is missing page 3.

(Others confirmed this, but some copies lacked pages 3 and 5. There were apparently multiple versions floating around. Someone then distributed complete hardcopy versions.)

JK: TR said that the Website version was complete for the full time available. Only today's courtesy copies lack some pages. What we are voting on is that the accountants had prepared the financials.

(TR displayed the financials on the screen.)

Roberty Bruce: This is from the auditor, so we are only acknowledging what the accountants have prepared.

Carried

b. 2022/2023 Annual Report (Motion H)

MOTION: To accept the 2022/23 Annual Report as presented. However, the 2023 Budget is excluded.

Moved by: Heather Wilson **Seconded by:** Paul Vogen

i. Chair, Treasurer, Trustee, HR

Discussion:

ii. Lead Pastor, Worship Ministries Pastor, Director of Student Ministries

Discussion:

JK: Thank you to all who contributed, Board and Staff.

Carried.

9. Elections

a. Board: Steve Perry (Motion I)

MOTION: To affirm and appoint nominee Steve Perry as a new Board Director.

Moved by: Sandy Campbell **Seconded by:** Garth Walker

Discussion:

JK: At last year's AGM, we changed the system so that the new Board members are elected without portfolio.

Carried.

b. Board: Sandra Robertson (Motion J)

MOTION: To affirm and appoint nominee Sandra Robertson as a new Board Director.

Moved by: Michelle Friedman **Seconded by:** Brian Wiens

Discussion:

Carried.

c. Board: Eric Wiens (Motion K)

MOTION: To affirm and appoint nominee Eric Wiens as a new Board Director.

Moved by: Mel Newth **Seconded by:** Heather Wilson

Discussion:

Carried.

10. 2023 Budget (Motion L)

MOTION: To approve the 2023 Budget as modified and entitled v8.

Moved by: Ruth Walper **Seconded by:** Gil Davidson

Discussion:

CH: We had budgeted \$650k, we received \$540k, but we still had a \$32k budget surplus. How was this? We had wonderful staff who cut back in ministries and some other budget cuts were made. In addition, we began 2022 with more staff than we ended, so payroll went down.

The total receipted donors was 213, compared to 225 members.

For 2023, we are budgeting \$612k total income. We are not approving the budget in the annual report, because Gilles Chaput pointed out that our spending includes some of last year's surplus. So this is technically a deficit budget.

We have facilities \$90k last year, up to \$111k this year. There has also been a general accounting change in the background. Previously, every new church project led to a new account being created. We ended up with a whole lot of line items that the accountants had to go through every month. So we reduced the number of accounts and thus comparisons are a bit fraught.

I won't go through every line. Payroll is \$352k (three full time staff). Todd's position as MOD will be divided into executive administrator and communications coordinator. There is also a proposed Family Ministries position coming up. Ministry is going up \$17k. \$91k was budgeted for Ministry in 2022, but staff only spent \$30k. I call SK up to address Missions and Extension Ministry.

SK: When I talk about reaching our community, one thing is building stronger marriages. Alpha has a 7-session marriage course. We will provide child care and dinner, so this can be a date night. Another thing is welcome gifts: When people come to KGF, we would like to get their information. What will spur them to that? How about a mug? We can give you that in exchange for contact information. Tables? Couples will want to sit at something smaller, like a card table.

Questions?

Dax: Is this something you've done before?

SK: Alpha marriage course we've run three times previously. It's open to everyone.

CH: The other third of the budget surplus is going to the Next Steps Fund.

Aboud: good news, we can support him.

Questions

Davidson: Why does the future facility need a separate motion?

BP: Because it was a motion in 2015 from the congregation to start that fund. Since we want to change it, it needs to be changed by the AGM as a separate act.

Braydon: How did you come up with the \$558k income for 2023?

CH: The budget for income received is an assumption, based on trends. Last year membership did not decline, so we are projecting.

Carried.

11. Next Steps Facility Improvement Plan (Motion Q)

BP: A committee with TR, RR, and Lindsay Nicholson saw ways the facilities can be used better. We discussed with staff and the board at different stages. The Board approved a plan to come to the congregation. You need to approve it and the dollars attached.

The good news is the projected total of \$50k (Slides show how this is arrived at), based on using a lot of new products. Sometimes we can find used at a lower price point. It also includes volunteer labour except for specialised trades.

There are about \$25k in the next Step Funds . These funds were used for other projects, so we decided to continue on in this vein. We would need to fund-raise another \$25k to start the project. If approved, we would start some areas and only get to a certain point until the funds come through. I hope you have been able to see the plans and understand our rationale.

MOTION: To approve the Next Steps Facility Improvement 2023 Plan and authorize a capital campaign to raise \$50,000 to pay for related expenses, less available monies in the Next Step Fund.

Moved by: Bernie Pankonin **Seconded by:** Garth Walker

Discussion:

Colleen Nicholson: Could you show the slide with all the projects?

Heidi Wiens: I am the daughter of a church maintenance man and appreciate the work. My question relates to the nursery (between 4 and 10 kids, between ages 2 and 4). The proposed nursery is smaller than we currently have and I wonder if it is safe. The emergency exits will be congested with other flow. It would be uncomfortable to exit all these children, especially if the population is less than two years old. Could I pass a child to someone else to carry out? That would fall under a question of whether it follows code.

BP: As long as there is an exit, it matches Code. The room at issue would be above the Hub storage lockers. The exits would be down the balcony exit or along the hallway to the back. We wrestled with where to put the nursery if we create office space downstairs. The other options would decrease the number of classrooms. It was hard to decide where to put things. It would be on the second floor regardless.

Sandra Klassen: When I saw the plan I was also concerned. My children were in nursery once and I echo Heidi's concerns.

Howard Davidson: Bernie, thanks for your work. I propose we accept the motion with the understanding that the staff will work on such details. These design issues don't need to be decided now, only whether in principal the monies ought to be made available now.

Carried.

12. Closing Remarks

JK: Todd Ringness has been Secretary, Chair, and now MOD and has served KGF for 5 years. What we envisioned for the MOD and what actually happened were far different. He is gifted in what he did, but it wasn't necessarily his jam. He has graciously agreed to stay on until we have found his replacements. (JK presented a gift to TR.) I would like to acknowledge the Board. We have so much fun. These folks serve and love you and pray for you. Take a moment to thank them. I would be remiss if I didn't thank the rest of our staff team. Devan, Shawn and Joel love the church and work hard for it. Part of being a church is helping each other and sometimes its boring. Please get involved. Stuff needs to be done and we need to do it.

Devan Scollon: I was just thinking about what Howard said at the beginning of the meeting We don't gather often, It is important to talk about the budget, etc. But we are missing a spiritual aspect. When we come together, we don't often come to the table. Is there a piece that we are missing? Do we need to establish yearly a come to the table meeting where we ask ourselves where we are spiritually, praying, and talking. The KGF in Conversation meetings were great for that. These gatherings give birth to vision and passion. The AGM is important and I invited the young people to it because it matters. We have life groups and such, and we should have them get together and say what they have done. I would like to say to the new board, what is the spiritual discussion at the table? Where are we fully known.

JK: Closing prayer.

13. Adjournment (Motion M)

MOTION: To adjourn the 2023 AGM.

Moved by: Rupinder Bains **Seconded by:** Norma Pankonin

Carried.